

# Accelerated Route to Member

## Application Form – 2021



The Chartered Institute of Arbitrators, Kenya Branch has organised the above 1 ½ day assessment to be held online on **1<sup>st</sup> & 2<sup>nd</sup> December, 2021**.

### About the Course and Eligibility

The standard Route to Membership is by attending Tutorials and the passing of written examinations up to Module 1 level. It has been recognized that this standard Route to membership may not be appropriate for experienced Lawyers and Arbitrators who have been in active practice for three or more years. This special program is open to members and non-members of the Institute who are *experienced* Arbitrators with an approved legal qualification or civil litigation lawyers with at least three years experience *including appropriate exposure to arbitration law and practice*.

### This Special Programme is complete if you:

1. Pass the Pre- Course Assignment
2. Pass the Oral Assessment Workshops
3. Pass the 3 1/2 Hour written Examination or Home based Online Examination.  
\*(The above examination mode will be determined and communicated to the candidates at least one (1) month in advance)

### Course Assessment

The course is **not a teaching course but an assessment** of knowledge of relevant law including the law and practice of arbitration as well as self-presentation and judgment skills of the candidate.

To prepare for the course a pre-course reading workbook is issue and an extra reference reading list is attached to the application form. This should be read before attending the course.

An eligible candidate is deemed to be up to date with the law of contract, tort and evidence as well as the law and practice of arbitration, for purposes of qualifying.

### The Assessment & Examination content

- Arbitration Agreement ; Jurisdiction & Powers; Arbitration Practice & Procedure
- Interlocutory applications; Costs & Interest; Procedural matters; The Award

### Tutorial Fees

The Tutorial fee is **Kshs 45,500/- (Kenya Shillings Forty Five Thousand Five Hundred only)**. The fee includes the reading list, coffee/tea and lunch. The fee can also be paid by instalments provided the first installment of Kshs 25,500/- is received on or before the closing date of **Friday 4<sup>th</sup> November, 2021** and the balance paid in full all instalments are paid by Wednesday 24<sup>th</sup> November, 2021.

## Examination Fees

The examination fee is GBP 174 for candidates applying directly to the UK and GBP 178 for those depositing in the Kenya Branch CBA Pounds Account. This being a membership program, participants will be required to have regularized their membership before registering the course. The Examination will be based on the 1996 English Act. The Examination fee can also be paid by installments provided all installments are paid before **Wednesday 24<sup>th</sup> November, 2020**.

Kindly note that participants/ candidates opting for the installment option should contact the Branch accounts Officer.

## Materials

Course materials will be available for collection or delivery at candidates cost or upon payment of the course fees. All participants will be expected to have the Arbitration Acts 1995 & 1996.

## Programme

**Day 1 - Wednesday 1<sup>st</sup> December, 2021** - Timings 08.00 to 17.30 hours. **(Oral Assessments)**

**Day 2 - Thursday 2<sup>nd</sup> December, 2021** - Timings 08.15 to 13.00 hours. **(Examination) or Released Online**

## FREQUENTLY ASKED QUESTIONS

What will happen at the assessment?

The assessment will take the form of a series of workshops where participants will be orally assessed on different aspects of the Arbitral process from a chosen scenario. The assessments will be based on knowledge of arbitration Law and Practice, Judgement and Self-presentation

## What is expected of me at the examinations?

Candidates should note that this is a **three hour** open book examination; one is permitted to carry any text book to the examination room. Candidates must however note that all books including their workbooks that they intend to use at the examinations must not have written notes. (Highlighting and underlining is however permitted)

## Applications

Application forms can be obtained from Chartered Institute of Arbitrators (Kenya Branch) office.

Application forms together with the requisite course fee must be submitted on or before **Friday 4<sup>th</sup> November, 2021** to the following address: -

The Course Administrator  
Chartered Institute of Arbitrators (Kenya Branch)  
Nicholson Drive, Off Ngong Road  
P O Box 50163-00200  
NAIROBI

# REGISTRATION FORM

Please complete all sections in BLOCK CAPITALS and return your completed form to:

CI Arb Course Administrator, Chartered Institute of Arbitrators  
Nicholson Court, Nicholson Drive, off Ngong Road  
P.O. Box 50163 – 00200 NAIROBI

• T +254 (020) 2722724/ 2712481 • F +254 (020) 2720912 • E [info@ciarbkenya.org](mailto:info@ciarbkenya.org) • M +254 (020) 0722 200496/ 0734 652205  
• W +254 020- 2102511



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## PERSONAL DETAILS

Surname:		First Name:	
Other Names:		Title:	
Tel:		Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	
Address:		Date of Birth:	
Postcode:		Town : Country:	
Physical (Delivery) Address if different from main address (for course materials and results):			
Cell Phone:		Email:	
Employer/ Firm/ Organisation			

I wish to attend the Accelerated Route to Member program

- Bank Transfer Deposit / transfer date: ...../...../.....
- Mpesa paybill Deposit / transfer date: .....Mpesa confirmation code.....
- Cheque / Bank Draft

Please find enclosed a cheque / bank draft No: \_\_\_\_\_ made payable to 'Chartered Institute of Arbitrators' for the amount: \_\_\_\_\_

Any costs arising out of unpaid or uncleared cheque will be met by the applicant.

Cancellation charges will STRICTLY apply as follows:

### Notice Prior to commencement of event

- ≈ Over Three weeks
- ≈ One to two weeks
- ≈ Less than one week

### Cancellation charges

- Full refund
- 50 % refund
- No refund

Cancellation notice should be sent to the institute by email to [info@ciarbkenya.org](mailto:info@ciarbkenya.org) or a hard copy letter dropped off at the Institute. Verbal or other forms of cancellation will not apply. A deduction of 10% of Course fees will be made on all participants wishing to defer their training to the next course provided there is not more than two deferrals and notice to differ is received at least seven days before the date of the 1<sup>st</sup> Days program.

If payment is made by bank transfer/ deposit, this should be made payable to the Chartered Institute of Arbitrators, Commercial Bank of Africa(CBA) , Mama Ngina Branch, Account Number: 6435390017. Or Mpesa Paybill No. 975743 Account No. ARM2021D

Signature:	Date:
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Receipt No:

Issued documents

Receiving officers Signature: .....

# Accelerated Route to Member

## READING LIST



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**Statutes** (which you are permitted to bring with you at the course)

- *The Kenya Arbitration Act 1995* - Government Printers, Nairobi  
and
- *The English Arbitration Act, 1996* - HMSO, England

Further Reading (Texts)

For further reading, the following are recommended, but items (b), (c) (d), (e) and (f) below are not requirement for attending the Course

- (a) *The Handbook of Arbitration Practice*  
Ronald Bernstein, John Tackaberry and Athur Marriot
- (b) *Commercial Arbitration*  
Sir Michael J. Mustill and Stewart C Boyd,
- (c) *Arbitration Practice and Procedure - Interlocutory and hearing problems*  
2<sup>nd</sup> Edition, D Mark Cato
- (d) *A practical Approach to Arbitration Law*  
Adrew Tweedale and Karen Tweedale
- (e) *Russel on Arbitration*  
David St John Sutton, Kendall & Gill Sweet & Maxwell 21<sup>st</sup> Edition
- (f) *Costs in Arbitration Proceedings: A Handbook ILP 2<sup>nd</sup> Edition*  
Michael O'Reilly

**Books (a), (c) and (e) are available for reference at the Institute offices.**

**Note:**

- a) Copies of the Introduction to Arbitration Course notes are available at the Institute for purchase at Kshs 2,500/-
- b) Copies of the Kenya and English Arbitration Acts are available on the internet.