

Accelerated Route to Fellow

Application Form - 2023



CI Arb
evolving to resolve

Kenya Branch

The Chartered Institute of Arbitrators, Kenya Branch has organised the above 3-day training, 2-day assessment and four hour typed Award Writing Examination to be held online. The online Tutorials and Assessments to be held online on:-

Tutorial 1 – 14th April, 2023

Tutorial 2 – 5th May, 2023

Tutorial 3 – 30th May, 2023

Oral Assessments – 6th to 7th June, 2023

Written Examination – 9th June, 2023

About the Course and Eligibility

The standard Route to Fellowship is by attending Tutorials and the passing of written examinations up to Module 3 level. It has been recognized that this standard Route to fellowship may not be appropriate for experienced Lawyers and Arbitrators who have been in active practice for ten or more years. This special program is open to members and non-members of the Institute who are *experienced* Arbitrators with an approved legal qualification or civil litigation lawyers with at least ten years experience *including appropriate exposure to arbitration law and practice*. Experienced Arbitrators who are not lawyers will be required to pass Module 1 – Law of Arbitration and Module 2 – Contract & Tort of the Institute Examination before undertaking this Accelerated Program.

This Special Accelerated Programme is complete if you:

1. Pass the Oral Assessment Workshops
2. Pass the four hour typed Award Writing Examination / “At Home” Course work

Course Assessment

The course is a mix of a special block release three-day tutorial on aspects of arbitration and an outline of Award Writing coupled with **an oral assessment** of knowledge of relevant law including the law and practice of arbitration as well as self-presentation and judgment skills of the candidate. The aim of the three-day Tutorial is to outline, as a reminder, the main principles of arbitration and to provide the formal and substantive requirements of an enforceable reasoned award, and a structure which will help give shape to the reasoning process. Candidates will be expected to write out a reasoned Award.

To prepare for the course a pre-course workbook (Part 1 & 2) is released to the delegates on receipt of the duly filled application form and requisite payments.

An eligible candidate is deemed to be up to date with the law of contract, tort and evidence as well as the law and practice of arbitration, for purposes of qualifying.

The Assessment & Examination content

- Arbitration Agreement
- Jurisdiction & Powers
- Arbitration Practice & Procedure
- Interlocutory applications
- Costs & Interest
- Procedural matters
- Writing of an enforceable award

Course Fees

The Tutorial and oral assessment fee is **Kshs 110,000/- (Kenya Shillings One Hundred Ten Thousand only)**. The fee includes the reading materials, online Tutorials and the Oral assessments.

Examination Fees

The Examination fee payable separately is **£412 (United Kingdom Pounds Four Twelve Only)**. This is payable in United Kingdom Pounds to the Institutes Pounds account.

Payment details are on the application form.

Venue

Online

Programme

Tutorials

Day 1 - - Timings 08.30 to 17.00 hours.

Day 2 & 3 - - Timings 08.30 to 13.00 hours.

Assessments

Day 4 & 5 - Two Days - Timings 08.30 to 15.00 hours. **(Oral Assessments)**

Day 6 - - Timings within 48 hours. **(Examination)**

FREQUENTLY ASKED QUESTIONS

What will happen at the assessment?

The assessment will take the form of a series of workshops where participants will be orally assessed on different aspects of the Arbitral process from a chosen scenario in one group.

The assessments will be based on knowledge of arbitration Law and Practice, Judgement and Self-presentation

What is expected of me at the examinations?

Candidates should note that this is a **four-hour** open book examination; one is permitted to carry any text book to the examination room or 48 hours Home based open book examination. An award writing examination comprising of a scenario in two parts, the first provided by e-mail approximately ten days before the examination date, the second provided at the beginning of a fixed 4-hour written examination period or 12 noon GMT for the home-based examination.

- Candidates will be expected to write Display a knowledge and understanding of how to write an enforceable, reasoned award that is legally satisfactory, clear, cogent, comprehensive and concise.
 - Demonstrate an intelligent and intelligible use of language, grammatically correct and correctly spelt.
 - Produce an effective, reasoned and enforceable award.
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- The examination pass mark is 70%.

Applications

Application forms can be obtained from Chartered Institute of Arbitrators (Kenya Branch) office.

Application forms together with the requisite course Tutorial fee must be submitted on or before **Wednesday 2nd March, 2023** to the following address: -

The Course Administrator
Chartered Institute of Arbitrators (Kenya Branch)
Nicholson Drive, Off Ngong Road
P O Box 50163-00200
NAIROBI

E-mail: info@ciarbkenya.org

+254 (0) 722200 496

REGISTRATION FORM

Please complete all sections in **BLOCK CAPITALS** and return your completed form to:

CI Arb Course Administrator, Chartered Institute of Arbitrators
Nicholson Court, Nicholson Drive, off Ngong Road
P.O. Box 50163 – 00200 NAIROBI

• T +254 (020) 2722724/ 2712481 • F +254 (020) 2720912 • E info@ciarbkenya.org • M +254 (020) 0722 200496/ 0734 652205
• W +254 020- 2102511



PERSONAL DETAILS	
Surname:	First Name:
Other Names:	Title:
Tel:	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Date of Birth:
Address:	
Postcode:	Town : Country:
Physical (Delivery) Address if different from main address (for course materials and results):	
Cell Phone:	Email:
Employer/ Firm/ Organisation	

I wish to attend the Accelerated Route to Fellow program

- Bank Transfer Deposit / transfer date:/...../.....
- Mpesa paybill Deposit / transfer date:Mpesa confirmation code.....
- Cheque / Bank Draft

Please find enclosed a cheque / bank draft No: _____ made payable to ‘Chartered Institute of Arbitrators’ for the amount: _____

Any costs arising out of unpaid or uncleared cheque will be met by the applicant.

Cancellation charges will STRICTLY apply as follows:

Notice Prior to commencement of event

- ≈ Over Four weeks
- ≈ Two to Three weeks
- ≈ Less than Two weeks

Cancellation charges

- Full refund
- 50 % refund
- No refund

Cancellation notice should be sent to the institute by email to info@ciarbkenya.org or a hard copy letter dropped off at the Institute. Verbal or other forms of cancellation will not apply. A deduction of 10% of Course fees will be made on all participants wishing to defer their training to the next course provided there is not more than two deferments and notice to differ is received at least seven days before the date of the 1st Days program.

If payment is made by bank transfer/ deposit, this should be made payable to the Chartered Institute of Arbitrators, Commercial Bank of Africa(CBA) , Mama Ngina Branch, Account Number: 6435390017. Or Mpesa Paybill No. 975743 Account No. ARF231

Signature:	Date:
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Receipt No:

Issued documents

Receiving officers Signature: -----